**GONNA** INSTITUTE OF INFORMATION TECHNOLOGY & SCIENCES

(Approved by AICTE-New Delhi, Affiliated to JNTU-GV Vizianagaram)
Gonnavanipalem, Parawada Mandal, Anakapalli - 53 Andhra Pradesh

EAMCET/ ECET/ICET/PGECET    CODE : GITS

Date: 24-06-2024

## FEE REFUND POLICY 2024-25

In Compliance with UGC (Redressal of Grievances of Students) Regulation,2023,**Gonna Institute of Information Technology and Sciences** considers the request for cancellation of admission/withdrawal if the request is made in line with the following:

If the student chooses to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines:

a.    Not    withstanding    anything    contained    in    any guidelines/Prospectus/notification/schedule/migrations of students up to $30^{th}$ September,2024 and with a deduction of not more that Rs.1000 as a Processing fee, up to $31^{st}$ October,2024.

b. For any admission schedule extending/commencing beyond/after $31^{st}$ October 2024,the provisions contained in the UGC notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply as given below:

| Category | Percentage of Refund of Fee | Point of time when notice of withdrawal of admission is received in the HEI |
|---|---|---|
| 1 | 100% | 15 days or more **BEFORE** the formally notified last date of admission. |
| 2 | 90% | Less than 15 days **BEFORE** the formally notified last date of admission. |
| 3 | 80% | 15 days or less **AFTER** the formally notified last date of admission |
| 4 | 50% | 30 days or less, but more than 15 days **AFTER** the formally notified last date of admission. |
| 5 | 0% | 30 days or less, but more than 15 days **AFTER** the formally notified last date of admission. |

The **Gonna Institute of Information Technology and Sciences** is in 100% compliance with the above fee refund policy.

Principal